



## Photography Club of Sun City Hilton Head Staff Meeting Minutes for March 7, 2018

Attendees: Executive Board members President Gracene Peluso, Vice President Bruce Rosenthal, Secretary Patricia Bellantonio, Treasurer Charlie Finn, Director of Education John Burrack, and Past President Bill McKinnery. Committee Chairs and others: John Burrack, Rich de Asla, Tom Rhyne, Sophia Schade, Marty Shimp, and Chuck Thomas. The following did not attend: Tom Mills, Jim Wilson, Pat Roche, Nancy Hoff, John Rhyne, Marge Pangione, Corky Burt and Paula Smith.

Opening: President Gracene Peluso called the meeting to order at 7:00 PM and warmly welcomed all staff members.

**Minutes: There being no corrections offered, the minutes of the February 7, 2018 staff meeting were approved and posted on the club website.**

Treasurer Charlie Finn submitted the annual February 1, 2018 thru February 28, 2018 financial report. Opening balance of \$5,845, income of \$720, total expenses of \$1,454 leaving balance as of 2/28/18 of \$5,111. He expects are larger income when CAM checks are processed.

**Financial Report: There being no corrections offered, the Financial Report was approved and posted on the club website.**

PCHHSC Banking Summary	
2/1/2018 through 2/28/2018	
Opening Balance 2/1/2018	\$5,845
	\$8,714.70
INCOME	
Double Vision Income	\$720
TOTAL INCOME	\$720
EXPENSES	
Classes	\$15

Double Vision	\$553
Photo Printing Expense: Ink Cartridges	\$280
Photo Printing Expense: Photo Paper	\$283
Speaker and Judge Expenses Reimbursement	\$150
Studio Supplies: Misc.	\$131
Utilities: Telephone	\$43
TOTAL EXPENSES	\$1,454
Change	-\$734
Closing Balance 2/28/2018	\$5,111
Signed:	
	Charles Finn
	Treasurer

**COMMITTEE REPORTS:**

**Competition Chair Tom Mills did not attend.** Gracene advised that he was working on a set of judges for Tri Club and asked for suggestions.

**Education Director John Burrack** presented the following report:

2018-03-07 PCSC Staff Meeting

Education Committee Report

John Burrack, 2018 Education Director

**Winter Schedule of Classes, Jan. 15 – March 16**

21 Classes, 16 sold-out, 156 seats sold out of 169, 7 “free” seats

Ø Gross Sales \$785, Net expected Receipts \$445.51

Ø 1 New Photo Editing Class – GIMP, a Free full-featured Editing program that looks and feels a lot like Photoshop Elements. New Instructor, Stephen Peters.

## **Spring Schedule of Classes, March 19 – May 31**

Ø Receiving class dates from teachers through March 12.

Ø Schedule to be “published” March 13 and open for sign-up 11 am, March 14.

Ø 10 classes scheduled so far

Ø Goals; 20 classes

**Education “Thank You” event** will be April 12. Invitations will go out to Education Committee and teachers who conducted classes during 2017 Summer Sharing, Fall-1 and Fall-2 schedules as well as 2018 Winter & Spring Schedules. Current plans are for a meeting outside Sun City around a lunch.

**Open Studio – Walk-in Help sessions** have maintained high levels of participation. All sessions now have monitor support. The on-line sign-up to for additional helpers has been almost completely subscribed. Attendees bring camera and editing questions and several members certified to use printers and matting resources are using this opportunity to gain experience with the assurance there will be help if they need it. We are also seeing several non-member walk-ins; some of whom indicated they will attend meetings and join the club.

**Leadership Awareness.** At the February Staff Meeting I offered to use the resources of the Education Committee to put on a reception for new members where the Administrative requirements of the Club could be presented along with a strong pitch to get them to volunteer for Staff committees. After discussion the committee indicated this would be better handled by the PCSC Board. If this is to work it would have to happen before the Summer “exodus”.

**Extramural Exhibits Director Jim Wilson** has advised that the exhibit at Hilton Head Hospital has been hung. Ten volunteers helped to hang 56 pictures.

**Field Trips Director Pat Roche did not attend.** Gracene advised that she will make another announcement at the General Meeting that Pat is retiring her position and will ask for volunteers.

**Intramural Exhibits/Studio Calendar Director Nancy Hoff did not attend**

**Membership-Mentoring Director Tom Lehrer did not attend** but John Rhyan advised that as of 3/3/18 we have 394 members, of which 110 are new

**Photo Service Director Rich de Asla** advised that there were no requests for photo services.

**Program Chair Tom Rhyne** advised that all was good.

**Public Relation/Communications Director Sophia Schade** advised that an email be sent to new members giving more information about our club. Double Vision photo of winners was printed in the *Sun Today* on 2/15/18. She advised that she and others are in process of writing an article about our club to be printed in the April *Sunsations* magazine. She also suggested

that perhaps before each class, the teacher can show pupils how to navigate our website.

**Librarian Marge Pangione did not attend.**

**Studio Manager Corky Burt did not attend.** He did advise that inventory was good for back-up ink.

**Studio Matting Coordinator Paula Smith did not attend**

**Studio Monitor Assignment Leader Marty Shimp** advised that she wanted to change the door code since her list was updated. Code was reset and she will send out email to all monitors.

**Webmaster Director Chuck Thomas** advised that all is good. Tom Rhyne suggested that the award-winning landscape photos on our website be sized the same as portraits, Chuck responded in agreement and said he'll look for a way to display the images in a more consistent manner without distorting other elements of the web page. Bill McKinnery asked Chuck if he would give a class to new members on how to navigate the website.

### **OLD BUSINESS**

1. **Security Camera:** Rich De Asla set up cameras and will send all passwords to Gracene. He found a Samsung model which is highly rated and at a reasonable cost of about \$300.
2. **Field Trip Coordinator position-**Pat Roche will be retiring her position. Gracene will make announcement at General Meeting and ask for volunteers.
3. **New Club Brochure:** Bruce Rosenthal advised that artwork and photos need to added and will present to the board when completed.
4. **Changing the code for the door:** Completed at end of meeting
5. **Orange Signs on equipment that require certification:** Gracene will make signs
6. **Donation to Port Royal Sound Foundation:** A check for \$200 is to be mailed. Also, we received a thank you letter from the Historic Effingham Society for our donation of \$100.
7. **Newsletter:** This function will be passed onto Patty Bellantonio

### **NEW BUSINESS**

**Adjournment: 7:54 pm**

Respectfully submitted,

Patty Bellantonio, Secretary

*"No place is boring, if you've had a good night's sleep and have a pocket full of unexposed film"...Robert Adams*



