



Photography Club of Sun City Hilton Head Staff Meeting Minutes for January 4, 2017

Attendees: Executive Board members President Bill McKinnery, Vice President John Ratliff, Secretary Patricia Bellantonio, Treasurer Charlie Finn, Director of Education John Burrack, and Past President Bob Kampwirth. Committee Chairs and others: Tom Mills, Pat Roche, Nancy Hoff, Rich de Asla, Paula Smith, Sophia Schade, Marge Pangione, Corky Burt, Gracene Peluso, Chuck Thomas, Jim Wilson and Tom Rhyne. Absent were Tom Lehrer and Marty Shimp.

Opening: President Bill McKinnery called the meeting to order at 7:00 PM and warmly welcomed all back from the holidays.

Minutes: There being no corrections offered, the minutes of the December 13, 2016 staff meeting were approved as posted on the club website.

Treasurer Charlie Finn presented the following financial reports for December 2016 and the Annual Statement of expenses for January thru December 2016, which the Executive Board approved as presented.

PCSCHH Banking Summary	
1/1/2016 through 12/31/2016	
Opening Balance 1/1/2016	\$6,431.83
INCOME	
Classes Income	\$1,424.42
Matting & Framing Income	\$955.15
Memberships Dues Income	\$8,090.00
Photo Printing Income	\$3,809.51

TriClub Ribbons	\$101.84
TOTAL INCOME	\$14,380.92

EXPENSES

Advertising	\$25.00
Badges	\$158.00
Bank Charge	\$27.95
Charity	\$350.00
Competition Expenses	\$100.68
Double Vision	\$13.99
Events	\$723.06
Handout Printing	\$184.77
Internet	\$68.00
Matting & Framing Expense	\$723.63
Meals & Entertainment	\$410.23
Office Supplies	\$17.00
Photo Printing Expense:Ink Cartridges	\$1,325.40
Photo Printing Expense:Photo Paper	\$1,386.43
Postage and Delivery	\$49.00
Refund: Dues	\$60.00
Speaker and Judge Expenses Reimbursement	\$1,500.00
Studio Equipment	\$4,202.35
Studio Supplies	\$285.93
Subscriptions	\$225.95

Tax: Sales Tax	\$424.30
Telephone	\$505.68
TOTAL EXPENSES	\$12,767.35
Annual Change	
	\$1,613.57
Closing Balance 12/31/2016	
	\$8,045.40
	Signed:
	Charles Finn
	Treasurer

PCSCHH Banking Summary	
12/1/2016 through 12/31/2016	
Opening Balance 12/1/2016	\$8,015.45
INCOME	
Classes Income	\$253.31
Matting & Framing Income	\$61.48
Memberships Dues Income	\$680.00
Photo Printing Income	\$231.94
TOTAL INCOME	\$1,226.73
EXPENSES	
Double Vision	\$13.99

Events	\$537.88
Photo Printing Expense:Ink Cartridges	\$239.97
Photo Printing Expense:Photo Paper	\$155.20
Refund - Dues overpayment	\$40.00
Studio Equipment	\$149.95
Subscriptions	\$17.95
Utilities: Telephone	\$41.84
TOTAL EXPENSES	\$1,196.78
Monthly Change	
	\$29.95
Closing Balance 12/31/2016	
	\$8,045.40

	Signed:	
		Charles Finn
		Treasurer

Discussion held on taxes, checks that will clear later in month and more fund for classes. By end of January, total balance should be approximately \$10,000.

COMMITTEE REPORTS:

Competition Chair Tom Mills briefly discussed the competition for Tuesday, 1/10/17, Sunrise & Sunset.

Education Director John Burrack reported that he is working on the future committee meetings. Continued assessment and assignment of committee duties. The plan for the 2017 Winter and Spring classes are:

Winter -Class range dates: Jan 23 thru March 17

1. Ebrite schedule open for view: Jan 28
2. Ebrite schedule open for class sign-up: Jan19 @ 1 pm (this may change-will advise)

Sprint - preliminary date range: March 27 thru May 26

Discussion of class “perks”to attract committee volunteers.

Extramural Exhibits Director Jim Wilson advised that we are locked in with Hilton Head Library for the dates of 5/30 - 7/8, Bluffton Library also granted dates of 5/1 - 6/9. Discussion on if there are enough photos to exhibit. Discussion on commissions, fundraisers, donating proceeds. Sign-up sheet for Double Vision sent out, 17 pairs responded, will re-send.

Field Trips Director Pat Roche advised that Rich Matheny is scheduled to go to Florida and will be working on new schedule for the next 3 months.

Intramural Exhibits/Studio Calendar Director Nancy Hoff advised no date as of today to change out the exhibit in the studio. She will train Gracene Peluso as her backup. Suggestion made to put the SIG schedule on the calendar for the entire year--all agreed.

Membership-Mentoring Director Tom Lehrer advised that we have 482 members; of those, 81 are new members. Reminder sent to 158 members who have not renewed to please do so by middle of January.

Photo Service Director Rich de Asia advised that he has had no response from the Pickleball club for volunteers to photo their tournament.

Program Chair Tom Rhyne has reviewed previous meeting notes and brought up previous request for workshops. After discussion, decision was made to not offer workshops. Reminded that George Cathcart will be speaker at the General Meeting: Faces without Words.

Public Relations/Communications Director Sophia Schade advised that the *Bluffton Sun* printed photo of our 1st place winner and that the *Island Packet* will be doing a story also.

Update: The *Island Packet* published People’s Choice winners in the 1/8/17 edition, page 6C

Social Director Marge Pangione was extended a big thank you for organizing the ice cream social at the December meeting.

Studio Manager Corky Burt advised that it was time to renew the paper inventory by February and made suggestions as to what equipment should be replaced/upgraded in the studio. He will obtain prices and quotes.

Studio Matting Coordinator Gracene Peluso stated that the mat cutter is now functioning.

Studio Monitor Assignment Leader Marty Shimp did not attend meeting but advised Bill McKinnery that all is on track.

Webmaster Director Chuck Thomas has begun to review the website to eliminate outdated information and moving hard-to-find items to more prominent locations. Will update as he lays the groundwork for a complete facelift by year-end.

OLD BUSINESS

Mentoring Program: Tom Lehrer will be sending out an email to entire membership about the mentoring program. Will invite all who wish to have an orientation to club activities to participate. Once the number of interested parties has been determined, he will solicit mentor volunteers

from experienced members so that e can have small group orientation programs.

Double Vision: John Burrack stated that it is progressing and on schedule.

- We have had several articles in news media and Sunsations
- We were able to fill a photographer vacancy for one pairing
- Committee meeting will be Jan 12 at All About Art
- Posters have been created and will be printed shortly
- Mailing is going out to participants regarding biographical material and project labels

Sunsations Photo Contest: Per Tom Mills, he will need to discuss more in depth with the Sunsations Team to see what exactly is expected from the Photo Club and them. He had several suggestions that he can present.

NEW BUSINESS

Bill McKinnery has appointed John Burrack, John Ratcliff, Corky Burt and Tom Rhyne to research best way to spend our funds for the benefit for all of our members.

Adjournment: 8:55 pm

Respectfully submitted,

Patty Bellantonio, Secretary