



**Photography Club of Sun City Hilton Head  
Executive Board Meeting Minutes  
March 29, 2024—10:00 a.m.  
(Held in Studio)**

In Attendance: Board Members: President Stan Holz, Past President Jim Smith, Vice President Julia Parrish, Treasurer Everett Denning, Secretary Barbara Reeves, Director of Education Cindy Fiano, Members-at-Large Ward Litzenberg & Doug Scott

**Minutes**

Board members reviewed the minutes from the January 26, 2024, meeting. Everett moved and Julia seconded to approve the minutes. There was a correction that was proposed related to one revision to the bylaws: The statement should have read “The Board also recommended to raise the limits on expenses the Treasurer can approve from \$200 to \$500 and to raise the limit from \$2,000 to \$5,000 for getting approval from the General Membership on expenses.” The vote was unanimous to accept the correction, and the minutes were approved as amended. A corrected version of the minutes will be posted to the website.

**Discussion and Approval of By-Law Updates**

Stan presented the revisions to be made to the Club’s bylaws:

- Article III Section A - Two non-voting members at large may be appointed annually to serve with the Executive Board for a one-year term.
- Article III Section D (a) – to reduce the required number of members on the Nominating Committee from 3 to 2.
- Article III Sections E &F and Article IV Section D - to add the ability to hold meetings, meet a quorum, and to vote electronically.
- Article V, Section B to raise the limits on expenses the Treasurer can approve from \$200 to \$500 and to raise the limit from \$2,000 to \$5,000 for getting approval from the General Membership on expenses.

Cindy moved and Jim seconded that the bylaws be approved as amended. The proposed updated bylaws will be sent to Lifestyles for approval and then finally to the general membership for a vote of approval, which will probably be at a Fall meeting.

Stan thanked Jim Smith for his work on the revisions.

**Brochure update**

There are no updates on this. Stan will email Joe Turino to get an update.

## **Earth Day**

There will be a Photography Club booth set up by Barb Puceta, and photos and cards will be on sale in the Studio. A laptop also will be available in the Studio to sign up new members.

## **Studio Plaque for Past Presidents**

Everett reported that the Woodshop is willing to do the work. There was discussion about the number of names projected to be placed on the plaque/s. It was decided that there should be room for 24 names. Everett will get pricing. The year they were president should be included.

## **Club Hats: Pricing and Sourcing**

Stan checked with the Car Club, who uses ITS Classics for their hats and shirts. They buy each hat for \$9 and sell them for \$15. The shirts are bought for \$22 apiece and sold for \$25. Stan will check with the Tennis Club as well.

## **Improving Payment at Studio**

New signs are in place. There is a new box for CAM receipts. Everett said that the new form developed for tracking charges works well.

## **Additional Business**

### **Education**

Cindy reported that the new random draw process for spring registration has worked well. The Education committee is looking to do some summer “pop up” classes, which will be announced via the listserv email. Ward will do a registration form for these classes. Work on the fall semester will begin shortly.

Cindy raised a question about the status of using printers for class handouts. There have been some complaints about the printer near the entrance, which potentially can be used for this purpose, printing too slowly. There was some discussion about this issue. It was emphasized that the preference is for instructors to send out handouts digitally and have participants print their own at home. The status of printers will be a topic for the next Leadership Team meeting.

Cindy also raised the question of having a new laptop available for instructors since at this point all instructors have to use their own for their classes and not all have their own laptops available for this purpose. Some issues were pointed out, such as software and operating system incompatibility and the potential for damage. Stan suggested the possibility of using one of the current Studio desktop computers for instructional purposes and suggested this as another topic for the next Leadership Team meeting.

There was another question related to adaptors that may be needed to connect laptops to the display screen HDMI cable. It was suggested that instructors purchase their own adaptors since laptops may vary, and they need to make sure they can connect before their scheduled class.

Ward summarized some key data from the recent Phone Survey: 35% of the membership responded, over 80% of respondents use an iPhone, and over 55% use their phone as their primary camera. In their comments, respondents indicated that they like the Fundamentals classes, but most are looking for the next level of learning.

**Treasurer**

Everett reported that the next First Saturday sale will be April 6<sup>th</sup> and the Studio will also be open for sales on Earth Day April 20<sup>th</sup>.

As of Friday, there was \$11,192 in bank. (See current full report attached).

**Membership**

Julia reported 409 members currently in the Club. More people are visiting the website, which is good.

Julia also described a new system she has developed for the competition submission process in order to address some issues in the past. The new system will require entries to be submitted via a Google form, which will require having a Google account. She pointed out several advantages of the new system, such as to ensure that all entries are received, the ability to automate the slide shows of entries and winners, and email the winners automatically to Yogile for display on the website. Julia has presented this process to the Competition committee, and they responded positively and would like to implement it by May. She also discussed this with Bob Kampwirth, who was receptive because it will relieve him of some responsibilities and allow him to manage the process more efficiently.

**Adjournment**

There being no more business, Everett moved & Julia seconded that the meeting be adjourned. The meeting adjourned at 11:20 am.

Respectfully submitted,  
Barbara Reeves, Secretary

### 3 Month Summary

**Actual 3/31/24 bank balance is \$11,192.51**

**A/P - .00**  
**A/R + 3,370.92**  
**CV25 - 1,023.29**  
**NET +13,540.14**

**CAM Billing for MAR. Education 620.00**  
**Dues 200.00**  
**Studio 650.14**

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**\$1,470.14**

### Summary by Month (Cash No Sat or CV24) 1/1/2024 - 3/31/2024 All Account, 210 Categories...

Category	1/1/24 - 1/31/24	2/1/24 - 2/29/24	3/1/24 - 3/31/24	Total
<b>Income</b>				
Dues	\$1,890.00	\$1,050.00	\$0.00	\$2,940.00
Education Income	\$810.00	\$0.00	\$0.00	\$810.00
Income from CV-24	\$0.00	\$325.00	\$0.00	\$325.00
Studio Income	\$647.14	\$988.44	\$0.00	\$1,635.58
<b>Total Income</b>	<b>\$3,347.14</b>	<b>\$2,363.44</b>	<b>\$0.00</b>	<b>\$5,710.58</b>
<b>Expenses</b>				
Badges	-\$72.00	-\$45.00	-\$58.50	-\$175.50
Software Expense	-\$319.74	\$0.00	\$0.00	-\$319.74
Speaker Expense	\$0.00	-\$150.00	-\$217.40	-\$367.40
Studio Expense	-\$935.05	-\$421.58	-\$403.31	-\$1,759.94
Website	-\$168.86	-\$9.95	\$0.00	-\$178.81
Zoom	\$0.00	\$0.00	-\$171.09	-\$171.09
<b>Total Expenses</b>	<b>-\$1,495.65</b>	<b>-\$626.53</b>	<b>-\$850.30</b>	<b>-\$2,972.48</b>
<b>Total</b>	<b>\$1,851.49</b>	<b>\$1,736.91</b>	<b>-\$850.30</b>	<b>\$2,738.10</b>